

Booking an appointment with the SCC– Digital PDF

End-User Guide

1- Click on **(Login)**. Move to Step #4 if you are already logged in.

Undergraduate Student Counselling Center

Start the service 1

[COU-01-A] - Student Counselling Center

Information Last Updated: Nov 24, 2021

Service Time
The average time for receiving an appointment is approximately 24 hrs after the request is placed.

Service Fee
N/A

Service Channels
Service Channels: [Icons for mobile, laptop, location]

User guide and tools
User guide and tools: [Icons for video, help, printer]

Transactions: 20
Other Transactions: 1,359

Rate this service!
★★★★☆ (3 / 5)

Scan the QR code to make a request using your mobile device

Description
The portal contains all the electronic services of the Student Counselling Centre, such as making an appointment with a counsellor, providing an academic accommodation, registering and attending training workshops, or referral which faculty/advisors and professors can request. And in a safe and supportive environment and always taking into account their privacy. To enable them to perform at the best academic and personal level and achieve their personal and leadership goals.

2- Enter your **Username (ZU ID)** and **Password**, then click on **(Sign in)**.

eServices

Username

Password 2

Sign In

Remember me

Use your ZU account to login.

If you are a Student or Alumni, enter your Student ID as the username. E.g. 20151234567.

Don't have an account yet? Click [here](#) to Register.

Click [here](#) if you forgot your password or the answers to your security questions.

3- Answer the **Security Question**, then click on **(Sign In)**.

eServices

Security Question!

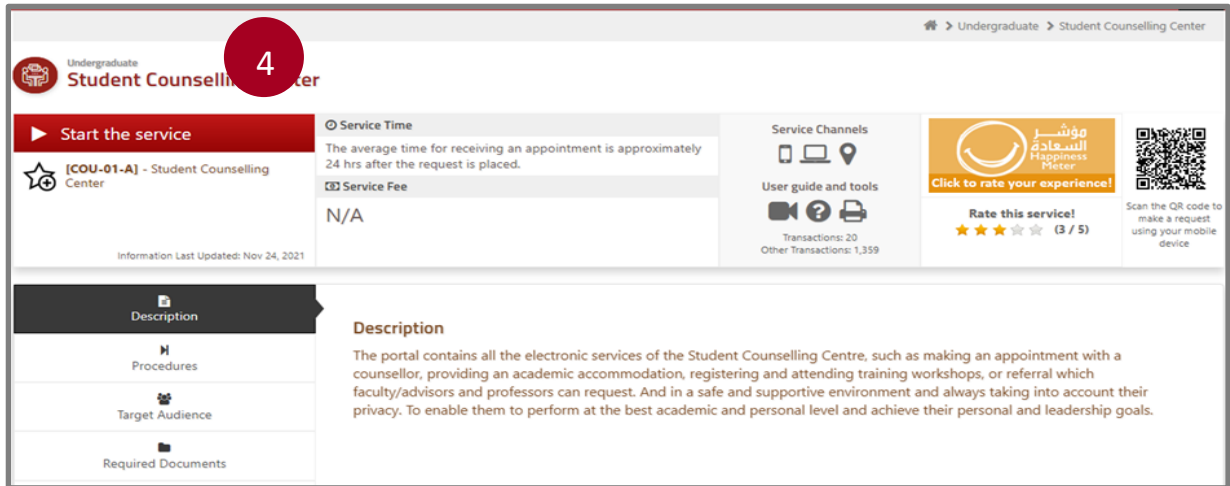
What is your ZU ID?

3

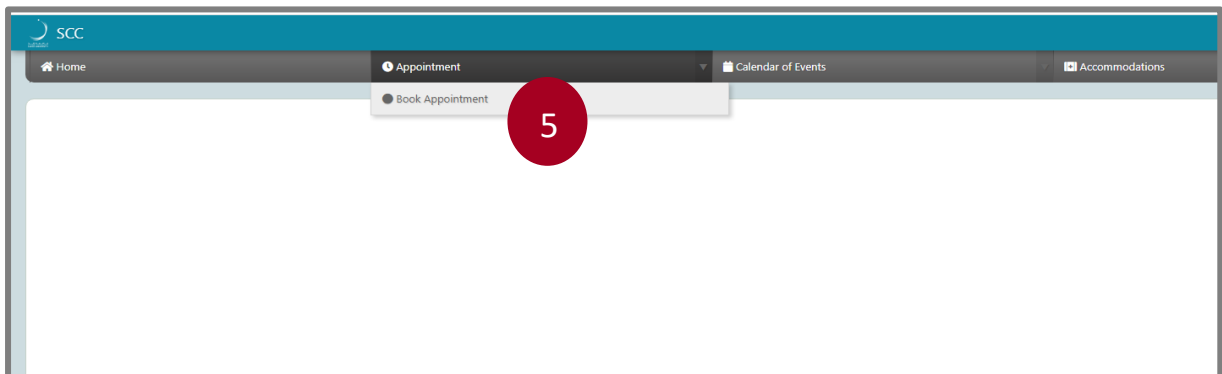
Sign In

Click [here](#) if you forgot the answers to your security questions.

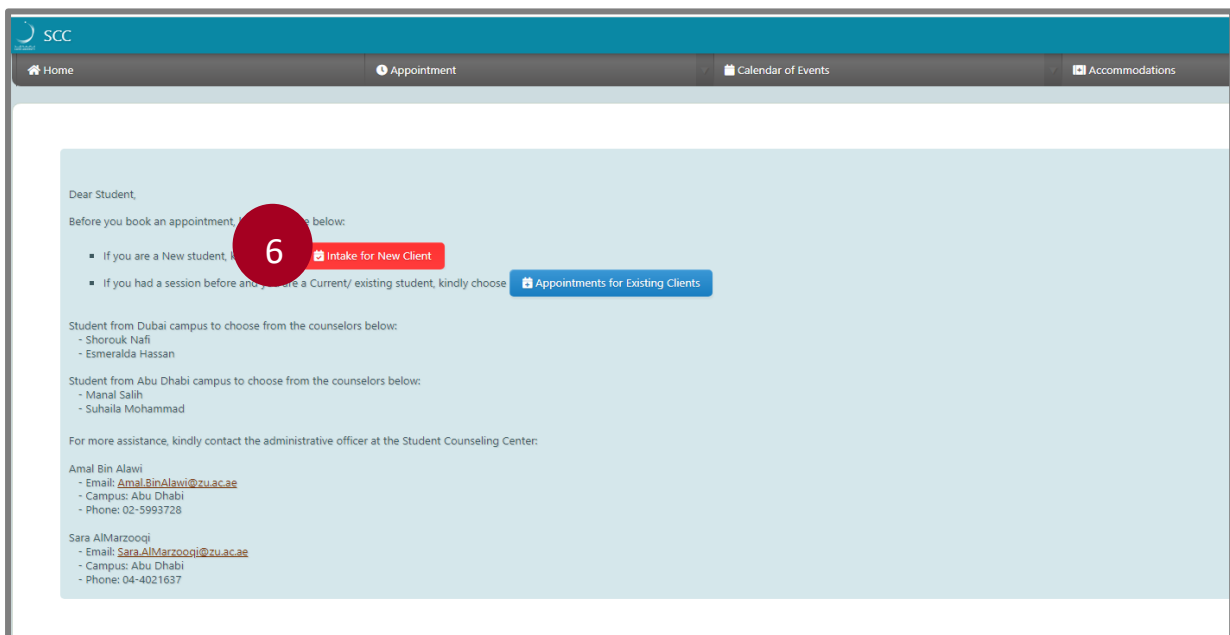
4- Click on **(Start)** to start the service.



5- Click on Book Appointment.



6- If you are a new student, please click on **(Intake for new Client)**.
If you are an existing student, please click on **(Appointment for Existing Client)**.



7- Please fill the form then click (next).

titaniumweb.zu.ac.ae/IntakeForNewClient

Zayed University
Student Counseling Center

In case of emergency, please call 999 (UAE Emergency hotline)

Please enter your personal information below.

First Name:

Middle Name:

Last Name:

Date of birth:

Student ID:

Mobile Phone: OK to phone? Yes No

Other Phone: OK to phone? Yes No

Email: OK to email? Yes No

Local Address:

< Previous Next >

8- Please read then sign & type the date, then click (next).

taniumweb.zu.ac.ae/Hwc/DataForms/Enter-Data

Zayed University
Student Counseling Center

In case of emergency, please call 999 (UAE Emergency hotline)

Intake Process Orientation

What can I expect from this appointment?
The first appointment with the Student Counseling Center is designed to help us identify your needs and connect you with the appropriate services to help you during this time.

How long will it take?
Your appointment will take approximately 60 minutes. The first 20 minutes of your appointment are spent filling in some paperwork in the form of brief questionnaires that allow us to identify your needs. You will then meet with a counselor for up to 40 minutes to discuss your concerns.

Can I complete the forms at home?
Yes, as long as you bring them with you or send them to us before your appointment.

Do I have to complete them before meeting a counselor?
Yes. However, if you experience any difficulty filling in the forms or answering the questions, let us know and we can support you.

What is the purpose of these questionnaires?
The purpose of the questionnaires is to help us understand what you are experiencing. The clearer the picture, the more we can help. We offer a variety of services at the Student Counseling Center and knowing you better allows us to match you with the service that is most likely to work for you.

What happens after this appointment?
At the end of your appointment, the counselor will make recommendations for the next step and connect you with the service best suited to meet your needs. Sometimes, students find that this appointment has met their needs and no further services are necessary.

Who will know my information?
The counselor you are meeting. The counselor may consult with other members of the team/profession to offer you the best service. In case you or someone else is in real danger, the counselor may need to contact emergency services or your legal guardians. The Student Counseling Center may collect de-identified aggregate data for research purposes. This means the information will not be linked to your name or details. An example of this is: "how many students come to the counseling center with depression?"

By accepting and attending this assessment session, I confirm that I understand and consent to the terms and conditions above and to receiving the service from the counseling center.

Student Signature:

Date:

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9- Please complete filling the form then click (next).

10- Please select an appointment, then click (next).

11- SCC will receive a notification of the appointment; the student will receive a reminder for the session.

Thank you for using this tutorial



إدارة تقنية المعلومات
Information Technology Department