

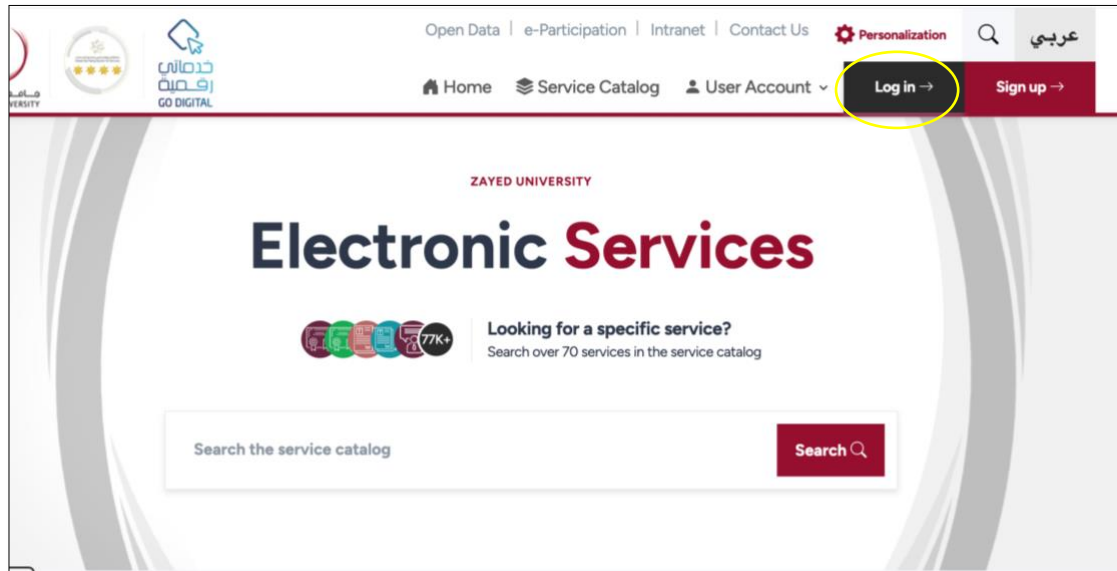
# Master students - academic official transcript

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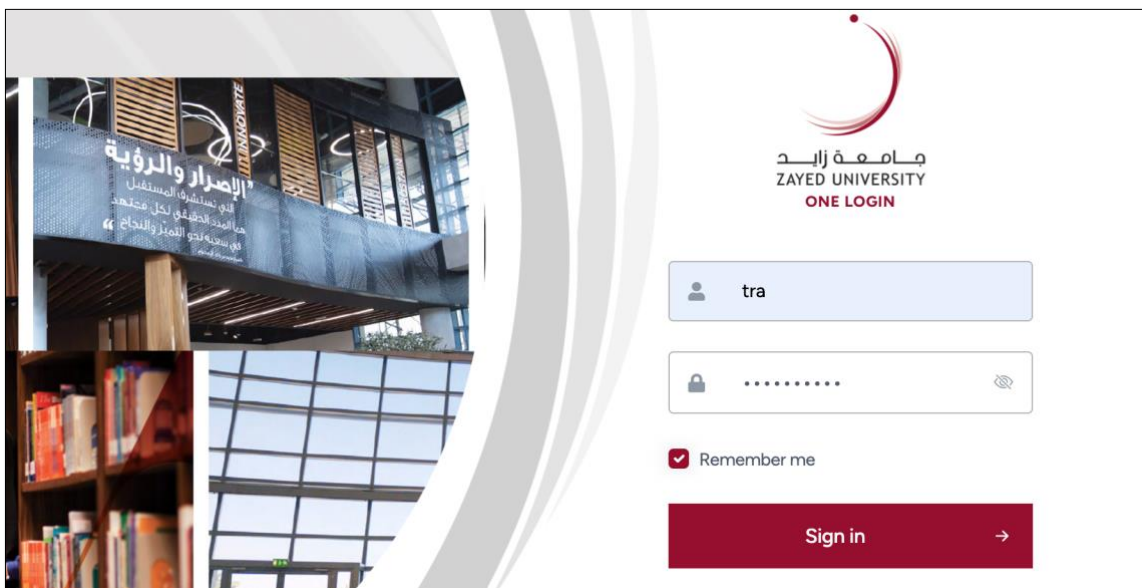
End-User Guide

## Step 1: Login

1- Click on (**Login to start the service**). If you are already logged in, skip to Step2.

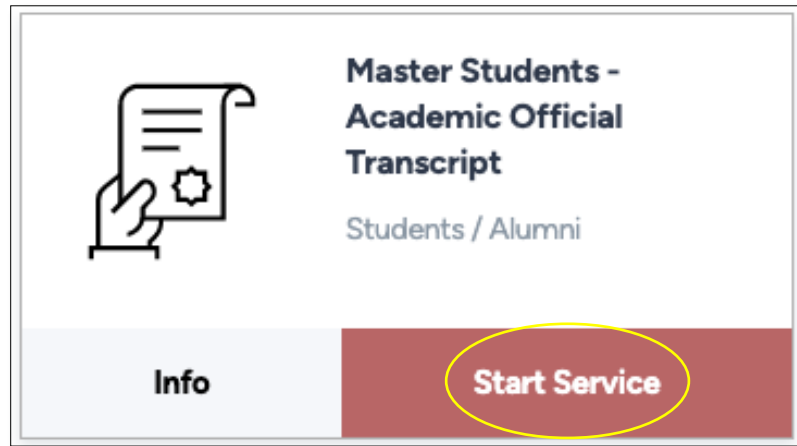


2- Enter your **Username** (ZU ID) and **Password**, then click on (**Sign in**).

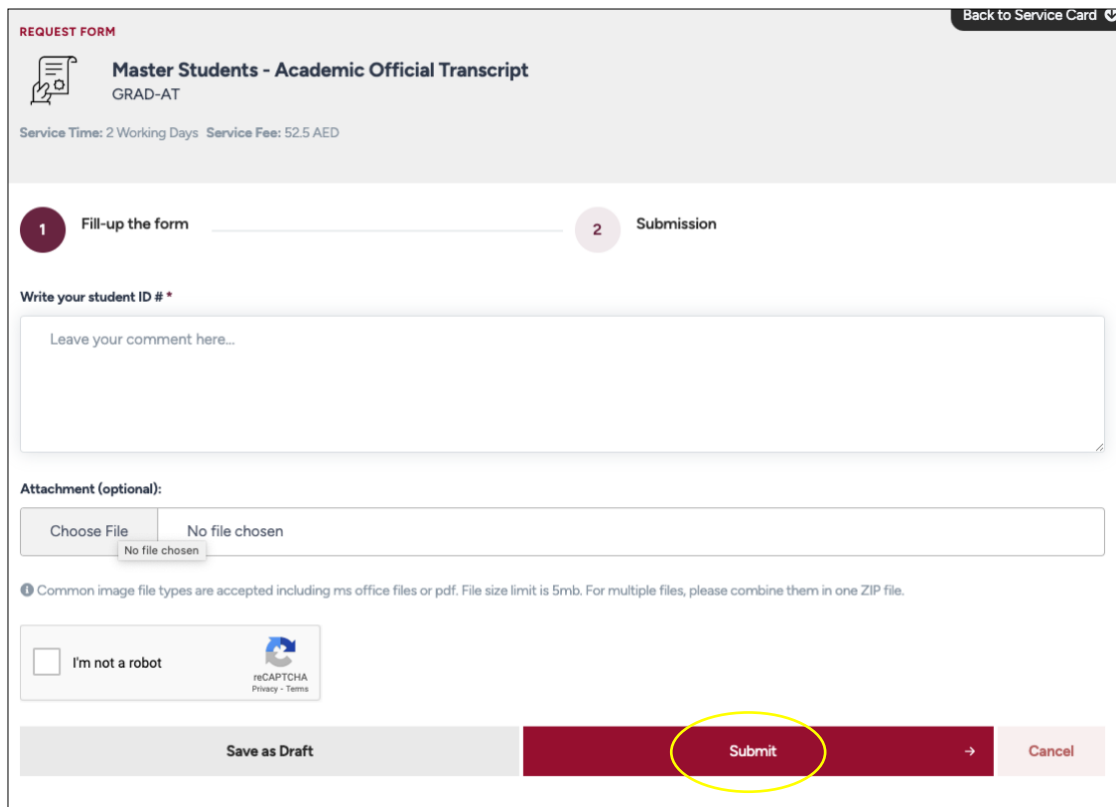


## Step 2: Service Completion

1- Click on **(Start the service)** to start. You will be redirected to the application request page.



2- Fill the application form, then click on **(Submit)**.



**REQUEST FORM** Back to Service Card

**Master Students - Academic Official Transcript**  
GRAD-AT

Service Time: 2 Working Days Service Fee: 52.5 AED

**1** Fill-up the form 2 Submission


Write your student ID # \*

Leave your comment here...

Attachment (optional):

Choose File No file chosen


Common image file types are accepted including ms office files or pdf. File size limit is 5mb. For multiple files, please combine them in one ZIP file.

I'm not a robot 

Save as Draft **Submit** → Cancel

2- Your request has been submitted successfully, and we will get back to you shortly.

1 Fill-up the form 2 Submitted



## Your request has been submitted successfully!

We have received your request! One of our representative we'll get back to you shortly.

Your personalized reference number is, **E2022120048**.  
Use the reference number to check the status of your requests.

[View your requests](#) [Back to Service Catalog](#)



Thank you for using this tutorial



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Information Technology Department